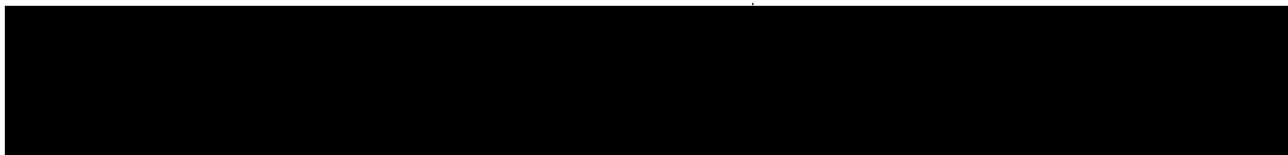


MINUTES

DD/S STAFF MEETING

25X1A

27 June 1972



25X1A

25X1A

2. DCI Comments about [REDACTED] "National Security Information --  
Classification, Declassification and Access" -- Mr. Coffey.

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a. [REDACTED] will become effective on 30 June 1972. A Headquarters Notice should be distributed today on [REDACTED]. The HN will list some "adjustments" or "corrections" to HR [REDACTED].

b. The Director wishes to make his position clear on the Executive Order. His position is that the Agency will adhere to and comply with Executive Order 11652. The Agency will classify according to the Executive Order. The Director proposes to be very conservative regarding declassification. He does not want to rush into the public arena with declassified Agency information or material. The Director is concerned that "hasty" declassification under the Executive Order may precipitate problems in our liaison relationships with certain foreign services.

3. State of the Agency Address Scheduled for 1000 Hours, 30 June 1972  
-- Mr. Coffey.

a. The format for the address will consist of relatively short opening remarks by the Director -- then the Director plans to open the session to questions.

b. Mr. Coffey suggested the Offices make some cross-sectional effort in distributing tickets to the State of the Agency Address. Mr. Coffey would like to see at least one Support Directorate representative on the MAG included in the ticket distribution.

4. OMS Drug Display at AMA --- Dr. Tietjen.

Dr. Tietjen noted that the OMS Drug Display at the AMA Convention in San Francisco won the gold medal portion of the Billings Award. This award is presented to scientific studies exemplifying other than purely experimental studies. The OMS-prepared pamphlet on drug jargon was well received at the convention. There was quite a bit of interest shown by various state and special medical societies in having the drug display exhibited at their annual society meetings around the country.

25X1A

6. Letter from White House Communications Agency --- Mr. Coffey.

25X1A

The Commander, White House Communications Agency, sent a note of appreciation to the Director on the "support and cooperation rendered by the Senior Communications Officer (CIA) representatives of this Agency (WHCA) during the visit of the Vice President of the United States to [REDACTED]

7. Last Week's Flood --- Mr. Coffey.

25X1A

Mr. Coffey voiced his appreciation for the work done by Support components to protect the Agency from the "big storm" last week. To OL and OS, for their quick assessment of damage and their compensating for difficulties encountered during the storm. To OMS, for its response to the need for typhoid immunizations here at Headquarters, [REDACTED]

8. Small Business Administration (SBA) Loans to Flood Victims --- Mr. Coffey.

Mr. Coffey referred to an article in this morning's Washington Post on SBA relief for flood victims. Today's Washington Post reports that the SBA has opened three special disaster centers (for Metro area residents) to process applications for loans to replace or restore property lost in last week's flood. Homeowners may borrow up to \$55,000 to cover damage to homes and personal

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property including automobiles. In most cases, borrowers repay the first \$500 and all over \$3,000. Current interest rate for the SBA-backed loans is 5-1/8%. The three special disaster center locations are:

T. C. Williams High School, Alexandria, Virginia  
Parkside Elementary School, Manassas, Virginia  
County Service Building, 5012 R. I. Avenue, Hyattsville, Maryland

9. FY 1974 Program -- Mr. Coffey.

On 28 June 1972, Mr. Colby and the Deputies will meet with the Director for the Director's review of the Directorates' FY 1974 program submissions.

10. Fourth of July Holiday -- Mr. Coffey.

Next Tuesday is the 4th of July. There will not be a staff meeting next week. For Duty Officer purposes, the 4th of July should be treated like Sundays.

11. Around the Table.

[REDACTED] said that an OC radio operator was killed this morning at about 1:45 A. M. in an automobile crash. The radio operator leaves a wife and two children.

[REDACTED] will be the DD/S backup in OS for answering questions on the new Executive Order on classification/declassification. [REDACTED] may be reached on x-7941 black or x-1680 red.

[REDACTED] said that Mr. Cunningham is due back on 11 July 1972. Twenty-nine of the thirty-two persons going to senior schools attended a recent three-day program preparing them for their year away at school. Ten young women will be in Experimental Group #4 for training in secretarial skills. The Agency will be taking advantage of a CSC training program for the current "group." One OTR employee had serious damage done to his home (at Manassas) by last week's flood.

cc: Each attendee

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